Comprehensive Examination Procedures

Comprehensive Exam Procedures

At least one month prior to the exam, the student or the supervisor submit Comps Exam request form to GPA

Comps Exam Request Form

GPD approves form

GPA books room and sends exam details to student and committee

Prior to the written exam, committee members will forward examination questions to the GPA

Student will pick up examination questions in-person from the GPA Monday at 9am

Student will submit the completed examination in-person to the GPA by no later than Friday at 3pm

GPA will email committee members when the examination is ready for pick up and marking

Committee members will mark the examination before the oral exam

After the oral exam, the completed Comprehensive Examination Report is submitted to the GPA

Comps Exam Report Form

GPD reviews and approves the examination report