

**Graduate Program in Civil Engineering
Lassonde School of Engineering
Annual Progress Report**

Each student should deliver a 10-minute oral presentation to their supervisory committee that summarises their progress over the last academic year. The presentation slides may be appended to this report. **This report must be submitted as follows:** Fall start students submit by **August 15th each year**, Winter start students submit by **December 15th each year**, and Summer start students submit by **April 15th each year**.

Part A: To be completed by Student

Section 1 Student Information

Surname: First name:
 Student ID: Email:
 Degree Program: First term & year of registration:
 Expected date of graduate:

Research area or thesis title: _____

Supervisor(s): _____

Section 2 Course work

Completed:

Course ID	Course title	Term & Year	Grade
ENG 6000	Engineering Ethics (Mandatory)		

Outstanding:

Course number	Course title	Term & Year

Have you met the course requirements for your program? YES NO

Section 3 Seminars & professional development
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Number of departmental seminars attended to date (students must attend 10 seminars during their program):

Seminars attended to date	
Outstanding	

List of seminars presented at the Annual Graduate Research Day (PhD students present twice and MASC students present once during their program):

Title of seminar	Date presented

List of professional workshops or conferences attended over the previous academic year:

Title of workshop or conference	Date attended

Section 4: Research progress

Summary of research progress & milestones from previous year (max 300 words)

Research plans & milestones for the next year with estimated timelines (max 300 words)

List of publications (journals, conferences, patents, etc.) submitted or accepted over the previous academic year:

Citation	Peer reviewed? (Y/N)

Please attach copies of publications in which you have participated to this report.

Section 5: Additional comments

Please list other academic or research achievements (e.g., scholarships, awards)

Please indicate anything that has impeded your progress during the past year. Discuss what steps you have taken to address these impediments.

Part B: To be completed by Supervisor

Section 6: Academic progress

Is the progress of course completion in line with the expectations of the graduate program?

YES

NO

Section 7: Research progress

Taking into account last year's objectives, is the student's progress satisfactory?

YES

NO

Section 8: Program requirements

Has the Thesis Proposal & TD1 form been submitted (requirement is 3 months before defence).

YES

NO

Please also indicate if thesis requires ethics approval (Ethics approval is required before research is started)

YES

NO

Is the overall progress in terms of other program requirements in line with the expectations of the graduate program?

YES

NO

Section 9: Overall evaluation

Is the overall progress of course completion in line with the expectations of the graduate program?

SATISFACTORY

UNSATISFACTORY; student must redo report within terms

UNSATISFACTORY; student should withdraw from program

Part C: Signatures

	Name	Signature	Date
Supervisor			
Co-Supervisor			
Committee member			
Committee member			
Student			

Part D: GPD approval

	Name	Signature	Date
Graduate Program Director			

Comments: