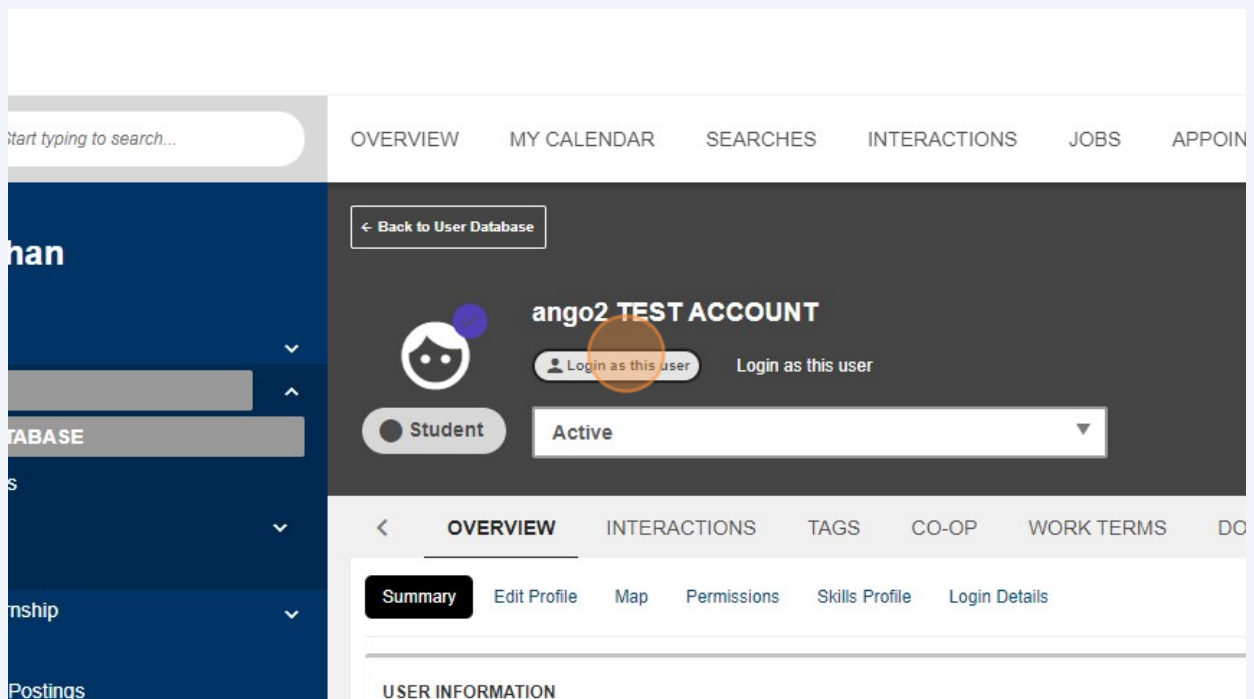


How to submit application to Lassonde Co-op & Internship Program

1 Navigate to orbis.lassonde.yorku.ca/student/login.htm

2 Login to the co-op portal



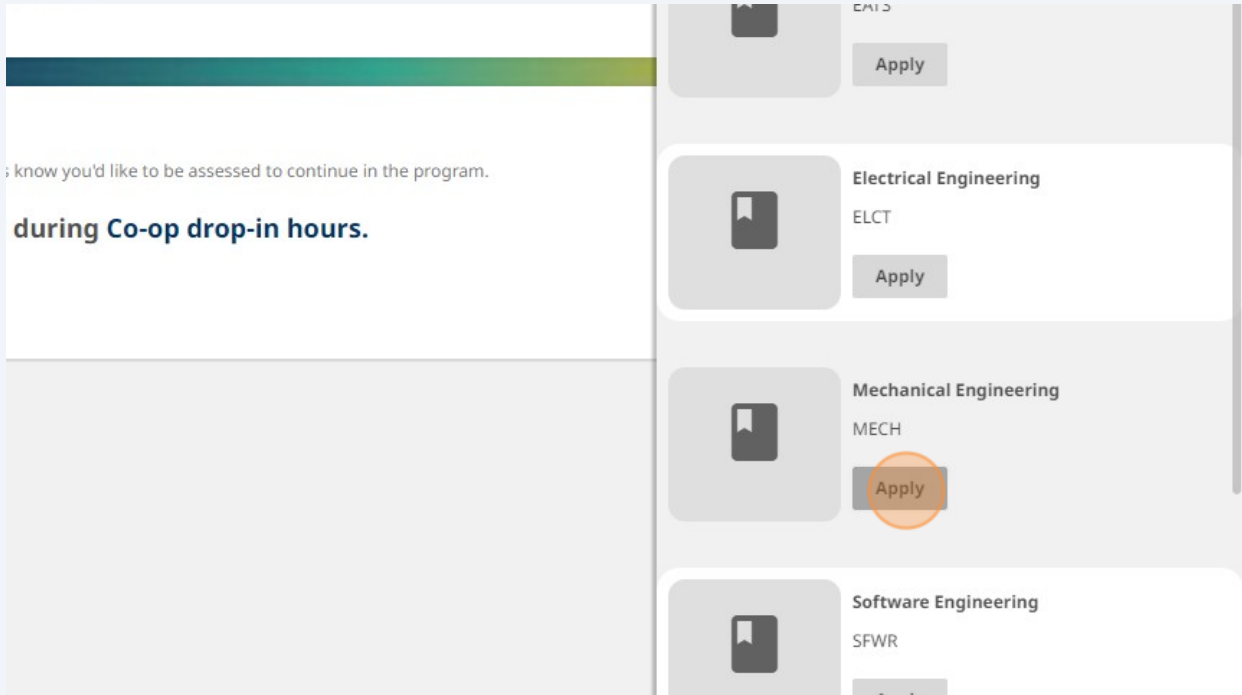
3 Click "Co-op & Internship"

The screenshot shows a user dashboard for 'ango2 TEST ACCOUNT'. On the left is a dark blue sidebar with a 'DASHBOARD' section containing 'Co-op & Internship', 'External Job Postings', 'Events / Workshops', and 'Logout'. The 'Co-op & Internship' item is highlighted with an orange circle. The main content area has a header 'Welcome ango2 TEST ACCOUNT' and a navigation bar with tabs: 'Dashboard', 'Co-op', 'Documents', 'Posting / Applications', 'Interviews', and 'Appointm'. Below this is a sub-navigation bar with 'Overview', 'My Account', 'My Messages' (with a '7' notification badge), and 'My Forms'. The 'Overview' tab is active. The main content area shows 'Messages' with 'New Messages' and 'Your Upcoming Schedule' with 'No upcoming schedules.'

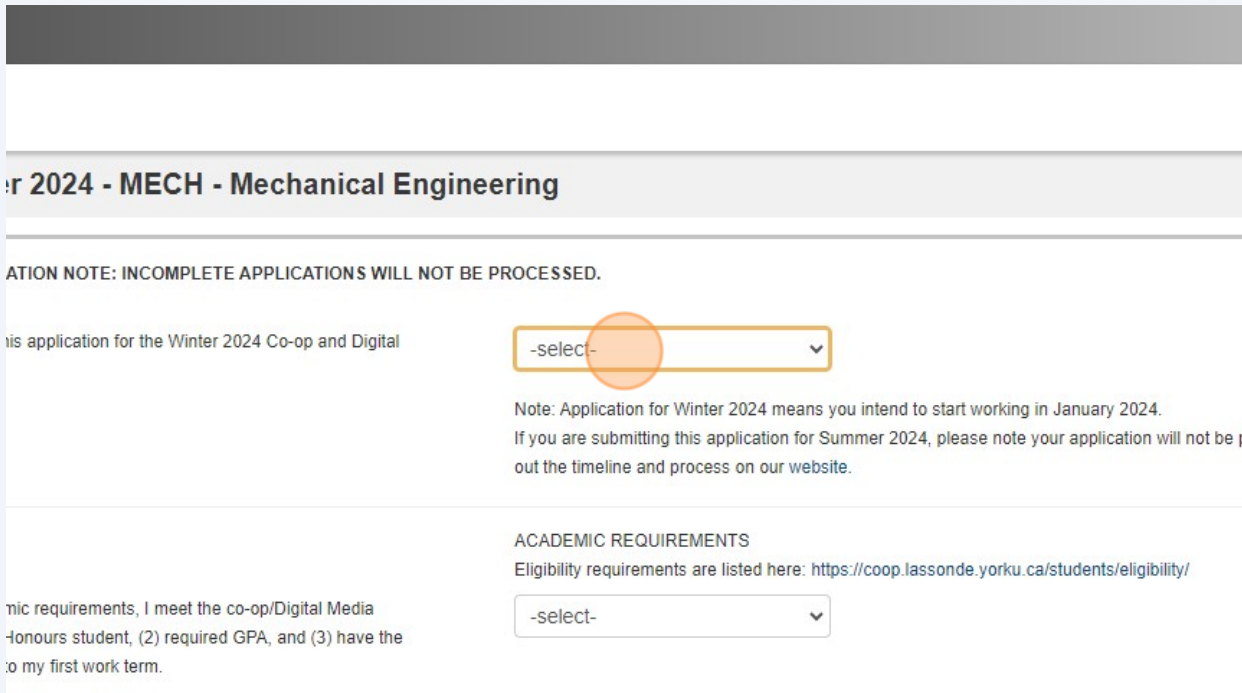
4 Click "Apply to a Program"

The screenshot shows a program listing page. At the bottom, there is a dark grey bar with a button labeled 'Apply to a Program', which is highlighted with an orange circle. Below this bar, the text 'Website: <https://lassonde.yorku.ca/co-op/eligibility-registration/>' is displayed.

5 Select the Co-op Program to which you are applying for and click "Apply"

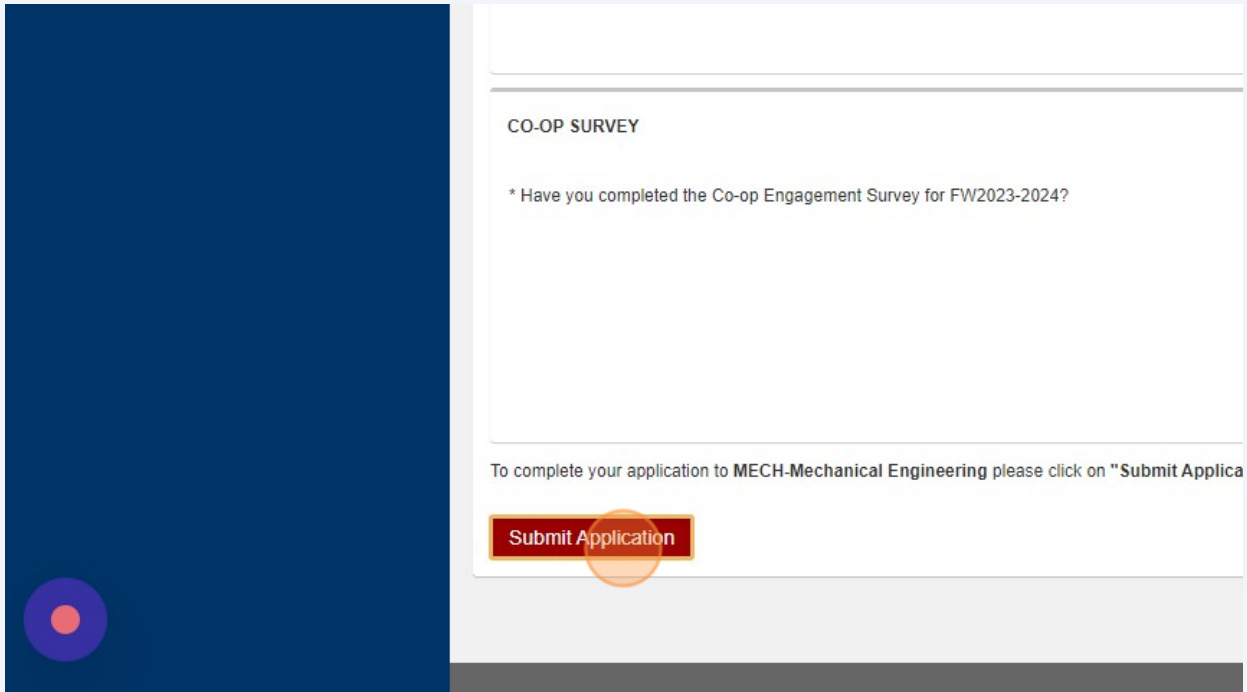


6 You will be required to answer a list of questions. Answer all the required questions on the application form. Please note that incomplete application will not be processed.



7

After completion of all required questions, click "SUBMIT APPLICATION"



CO-OP SURVEY

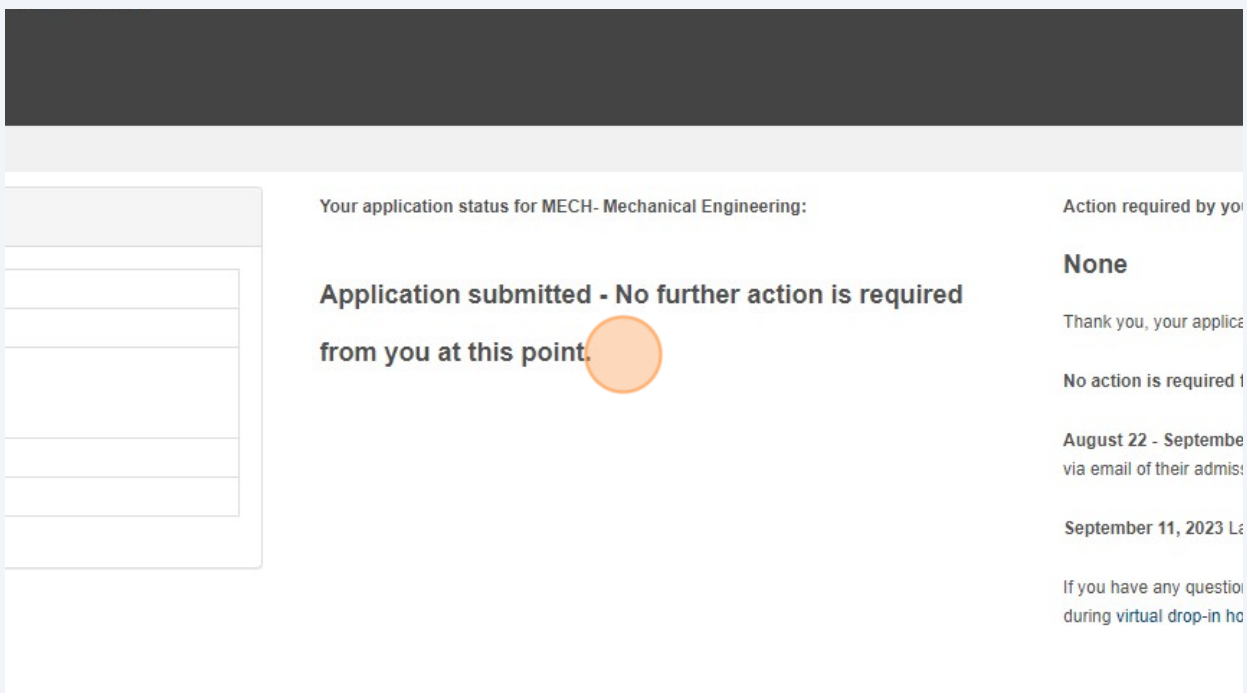
* Have you completed the Co-op Engagement Survey for FW2023-2024?

To complete your application to MECH-Mechanical Engineering please click on "Submit Application"

Submit Application

8

After submitting your application, you will be redirected to your dashboard with a message indicating your application has been submitted. "Application submitted - No further action is required from you at this point."



Your application status for MECH- Mechanical Engineering:

Application submitted - No further action is required from you at this point.

Action required by you: **None**

Thank you, your application has been submitted.

No action is required from you at this point.

August 22 - September 11, 2023 via email of their admission officer.

September 11, 2023 Let us know if you have any questions during virtual drop-in hours.