

Master’s Student Progress Report

- This form must be completed and submitted to the graduate program assistant each term until completion.
- The due dates are: Fall term – December 31st, Winter term – April 30th and Summer term – August 31st.
- **A preliminary copy of the thesis proposal must be submitted together with the term progress report at the end of the third term. This preliminary copy does not get forwarded to the Faculty of Graduate Studies.**
- The progress report should be completed and signed by both the student and the supervisor.

Part A: (To be completed by the student, prior to meeting with the supervisor)

Student information	
Surname:	Given name(s):
Student number:	Email:
Degree & level of study:	Academic session:

Supervisory committee	
Role	Name
Supervisor	
Committee member	
Committee member	

Degree program checkpoint			
Checkpoint	Expected completion	Mandatory completion	Completion date
Supervisor selection	Before admittance		
Supervisory committee selection	3 terms	4 terms	
Course requirement	2 terms	3 terms	
Thesis proposal	3 terms	4 terms	
Thesis defense	5 terms		

List of courses completed					
Course ID	Course title	Group	Term	Year	Grade
<i>Example EECS XXXX</i>	<i>Computational complexity</i>	<i>1</i>	<i>FA</i>	<i>2017</i>	<i>A</i>

If you have not yet completed your course requirements, please explain why and provide a plan to complete them.

Part B: (To be completed by the supervisor)

Comment on student's satisfactory progress towards completing course requirements and their progress so far.

Part C: (To be completed by the student)

Student's response to supervisor's comments.

Approvals		
Name	Signature	Date (mm/dd/yyyy)
Student:		
Supervisor:		