Learning, Curriculum & Students (LCS) Committee
Wednesday, March 20, 2024, 9:30-11:00 a.m.
via Zoom

Associate Dean, Academic & Students	Richard Hornsey	☐
Assistant Dean, Students	Mitch Burnie	☐
Manager, Graduate Studies	Almey Tse-Soriano	☐
Chair of Council (non-voting)	Eric Ruppert	☐
Librarian	John Dupuis	☐
Faculty Members (1/dept)	Cuiying Jian (MECH) Hossam Sadek (alternate)	☐
	Stephanie Gora (CIVL) – EDI Champion Shooka Karimpour (alternate)	☐
	Shahin Kamali (EECS) John Lam (alternate) – GLCS Representative	☐
	Regina Lee (ESSE) Sprios Pagiatakis (alternate)	☐
2 Faculty Members at large	Jeff Harris (MECH) – LCS Chair	☐
	Costas Armenakis (alternate)	☐
3 Students (2 UG, 1 Grad)	Beatrice Espaldon (Undergraduate)	☐
	Markus Topacio (Undergraduate)	☐
	Bahar Dehqani Viniche (Graduate)	☐
Staff Resource (non-voting)	Pam Edgecombe	☐
Secretary of the Committee (non-voting)	Frances Valerio	☐
Total # of Votes: 13	Total # of Votes with assigned members: 12	

Guests: Franck van Breugel, Garrett Melenka

AGENDA					
Items	**Person**	**Time**	**Topic**	**Goal**	**Documents to Review in Advance**

1.	Jeff Harris	10	Chair's Remarks & Consent Agenda items	Welcome Introductions
				• Chair's Remarks
				• Consent Agenda Items
				• For information:
				    o Update on Math preparation for incoming Lassonde students.
				    o Minor Revision of the LCS Mandate & Terms of Reference
					Attached

2.	Franck van Breugel	15	CEAB	**Action: Review & Approve Graduate Attribute Indicators items:** **2.1. The Process to review Graduate Attribute Indicators** **2.2. Graduate Attribute Indicators**	Attached
3.	Pam Edgecombe	10	Committee Business	**Action: Review & Approve Draft Defining Consultation**	Attached

4.	Jeff Harris	10	Committee Business	**Action: Review & Approve: Lassonde Innovation Fund for Education (LIFE) Cyclical Committee Mandate and ToR**	Attached
5.	Sunny Leung	20	CPI Presentation	MECH Department Continuous Program Improvement Update	
6.	Hossam Sadek/ Garrett Melenka	15	Graduate Curriculum	**Action: Review & Approve Course Change LE/ENG 6000 0.00**	Attached
7.	Jeff Harris	5	Other Business		

LCS Consent Agenda Items:
1. LCS Agenda
2. LCS Notes, February 20, 2023
3. New Course LE/DIGT 1272 3.00

Future Agenda Items:
1. LE/EECS 1021 3.00 Course Changes
2. CPI Presentation from the UPDs
3. Online Course Evaluation Working Group Mandate and ToR
4. Mechatronics Working Group Mandate and ToR
5. Mitch Burnie and Almey Tse Soriano - to provide an update on the UG and Grad Student Advisory Groups
6. LCS Annual Reporting 2023-24
7. Student Workload working group update