Junior Security Analyst (Digital Technologies)

Duration: 12-month work term starting in September 2024 (possible extension)
Location: Toronto, ON
Type: Full Time Hybrid – 40 hours per week, 3-days in-person, 2-days remote.
Number of Positions: 1

Job Profile

Function: Security
Division: HTS Technology
Job Title: Junior Security Analyst Co-op
Reports to: Head of Security Systems

Background

HTS Engineering Ltd. is the largest independent commercial HVAC manufacturers’ rep in North America, with 20 locations in the US and Canada. HTS has a vibrant look and brand promise -- one that reflects our companywide commitment to ensure the individual success of all those involved in a project’s HVAC system selection, design, purchase, installation, and maintenance including our employees, suppliers, customers, and end users.

Founded in 2015 in Toronto, Canada, KORE Solutions is a subsidiary company of HTS and an innovative technology solutions and services provider with a strong focus on the HVAC manufacturer’s representative industry. With a variety of offerings including business intelligence software, help service support, and more, KORE delivers end-to-end solutions that empower our partners and clients to build their successful business.

At KORE, communication and collaboration is our top priority. As a team member, you'll be working closely with all departments to develop our software, TRAX, and the infrastructure surrounding it. We have a strong teamwork-oriented culture, meaning you’re surrounded by resources who want you to succeed. Your contributions will also have a direct impact. You’ll be providing meaningful change to the company and serve to enhance our processes.

Job Mandate

Program Overview: As part of the Digital Technologies Degree Program, you will work full time while spending approximately 20% of your time studying to earn your Bachelor of Applied Science in Digital Technologies degree with York University, Lassonde School of Engineering, Toronto, ON. This program is the first in Canada! Designed to provide a powerful combination of both work-based and academic experiences that will give you a competitive edge upon graduation. Learn more about this program and the admissions process at https://lassonde.yorku.ca/digital-technologies/students or contact the York University - Student Recruitment and Admissions team at askmarkham@yorku.ca
Please do not contact HTS regarding this program.
**Job Mandate:**
We are seeking a motivated and detail-oriented Junior Security Analyst to join our Co-op Program. This role offers a unique opportunity for a student enrolled in a relevant program to gain practical experience in the field of cybersecurity. Under the guidance of our seasoned security team, the Junior Security Analyst will contribute to various security initiatives and play a crucial role in safeguarding our organization's digital assets.

**Job Details**

| Major Responsibilities: | • Assist in monitoring and analyzing security alerts, incidents, and vulnerabilities.  
  • Collaborate with the security team to conduct risk assessments and implement mitigation strategies.  
  • Participate in the configuration and maintenance of security tools and technologies.  
  • Support the investigation and resolution of security incidents.  
  • Contribute to the development of security documentation, policies, and procedures.  
  • Stay informed about the latest cybersecurity trends, threats, and technologies.  
  • Engage in continuous learning and skill development. |
|-------------------------|-------------------------------------------------------------------------------------------------|
| Working Conditions:     | • Hybrid of remote work and office setting  
  • Office setting - Open, collaborative office space *(may vary by location)*  
  • Fast-paced environment with tight deadlines  
  • Reliable access to personal transportation is a requirement. |

**Minimum Required Technical Skills / Qualifications**

| Knowledge, Education, Training | • Working towards university or college degree in a related discipline  
  • Currently enrolled in Bachelor of Applied Science in Digital Technologies at the Lassonde School of Engineering, York University |
|-------------------------------|----------------------------------------------------------------------------------------------------------------------------------|
| Technical Skills             | • Network Security: Understanding network protocols and basic firewall concepts.  
  • Scripting and Programming: Basic understanding of scripting languages (e.g., Python or PS basics). |

**Minimum Required Behavioural / Soft Skills**
Skills

- Eagerness to learn and adapt in a dynamic cybersecurity environment.
- Basic knowledge of networking concepts and protocols.
- Basic understanding of cybersecurity principles and practices.
- Strong analytical and problem-solving skills.
- Works well independently under pressure and time constraints and can prioritize workload.
- Knowledge of Project and Software Development Life Cycle methodologies.
- Experience in engaging vendor support to research and resolve issues.