**Curriculum Management Process**

**Proponent (Steps 1-2)**
- Proponent Submits Proposal:
  - New Program
  - Changes to an Existing Program/Certificates
  - Major/Minor Modifications
  - Non-Degree
  - Changes to Degree Requirement
  - New Course Proposals
  - Changes to an Existing Course

**Department (Step 3-4)**
- Is this course managed by Engineering Common Curriculum (EC²), see list below?
- LE/ENG 1101 4.00; LE/ENG 1102 4.00; LE/ENG 2001 3.00; LE/ENG 2003 3.00; LE/ENG 3000 3.00; LE/ENG 4000 6.00; LE/EECS 1011 3.00; LE/EECS 1021 3.00; LE/ESSE 1012 3.00; LE/ESSE 2210 3.00; SC/MATH 1013 3.00; SC/MATH 1014 3.00; SC/MATH 1025 3.00; SC/MATH 2015 3.00; SC/MATH 2930 3.00; SC/PHYS 1800 3.00; SC/PHYS 1801 3.00; SC/CHEM 1100 4.00; Complementary Studies; IDS Dual Degree

**EC²**
- Approved by Engineering Common Curriculum (EC²)?
- Course Proposals from EC² are sent to LCS as Consent agenda item

**LCS (Step 5)**
- LCS Reviews:
  - Relation to other courses
  - Student Impact
  - Academic Standards (verifies course level, prerequisites, course description, & course title)
  - Compliance with Senate and Faculty regulations and policies including process related to QA & CPI

**Council Exec (Step 6)**
- Council Executive Confirms readiness for Faculty Council

**Faculty Council (Step 7)**
- Course approvals are communicated as Consent agenda item
- Faculty Council Confirms Approval

**Senate**
- Proposals for New Program, Changes to Existing Programs/Certificates, Changes to Major/Minor Modifications, Non-Degree, Changes to Degree Requirements are submitted to Senate.
- Senate Approve

**Consultation & Editing**
- Include any related Faculties/Affiliated Departments in planning

**Approved by Department?**
- No, Refer back for questions/edits
- Yes

**Consultation with Departments**
- Refer Back for further questions/feedback
- Yes

**Approved by the Program Curriculum Committee?**
- No, Refer back for questions/edits
- Yes

**Proponent Submits Proposal:**
- New Program
- Changes to an Existing Program/Certificates
- Major/Minor Modifications
- Non-Degree
- Changes to Degree Requirement
- New Course Proposals
- Changes to an Existing Course