Change to Graduate Program/Graduate Diploma Academic Requirements Proposal Form

The following information is required for all proposals involving a minor change/modification to graduate program/graduate diploma academic requirements. Provide evidence of consultation, where appropriate. To facilitate the review/approval process, please use the headings below (and omit the italicized explanations below each heading).

**1. Graduate Program/Graduate Diploma:**

**2. Effective Term/Calendar Year of Proposed Change(s):**

**3. Proposed Change(s) and Rationale:**
*The description of and rationale for the proposed modification(s) should provide information with respect to each of the following points:*

**a. A description of the proposed modification(s) and rationale, including alignment with academic plans.**

**b. An outline of the changes to requirements and the associated learning outcomes/objectives, including how the proposed requirements will support the achievement of graduate program/graduate diploma learning objectives.***Additionally, please append the graduate program’s existing learning outcomes as a separate document.*

**c. An overview of the consultation undertaken with relevant academic units and an assessment of the impact of the modifications on other programs/graduate diplomas.***Where and as appropriate, the proposal must include statements from the relevant graduate program/graduate diplomas confirming consultation/support.*

**d. A summary of any resource implications and how they are being addressed.***Attention should be paid to whether the proposed changes will be supported by a reallocation of existing resources or if new/additional resources are required. If new/additional resources are required, the proposal must include a statement from the relevant Dean(s)/Principal.*

**e. A summary of how students currently enrolled in the graduate program/graduate diploma will be accommodated.**

**4. Calendar Copy:**
*Using the following two-column format, provide a copy of the relevant graduate program/graduate diploma requirements as they will appear in the* [*FGS Academic Calendar*](http://gradstudies.yorku.ca/current-students/regulations/program-requirements/)*.

Please note: Senate requires that* ***FULL*** *Calendar copy be provided. Please include the entire graduate program/graduate diploma section, not just text that is being revised. Please clearly and visibly indicate how graduate program/graduate diploma information has been changed using strikethrough (left column), bold, underlining, colours, etc. (right column).*

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| --- | --- |
| **Existing Graduate Program/Graduate Diploma Information (Change From):** | **Proposed Graduate Program/Graduate Diploma Information (Change To):** |
| **Title**~~Current text~~  | **Title**Current and **new text** |

Please submit completed forms and required supporting documentation by email to Almey Tse Soriano, Manager, Graduate Studies, almey.tsesoriano@lassonde.yorku.ca