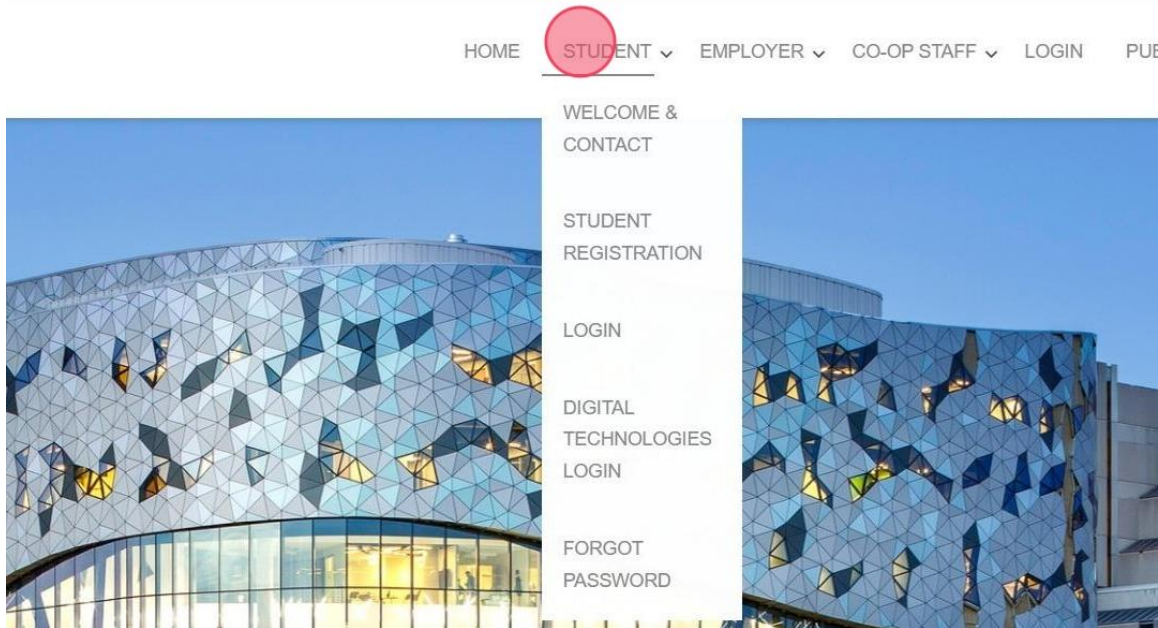
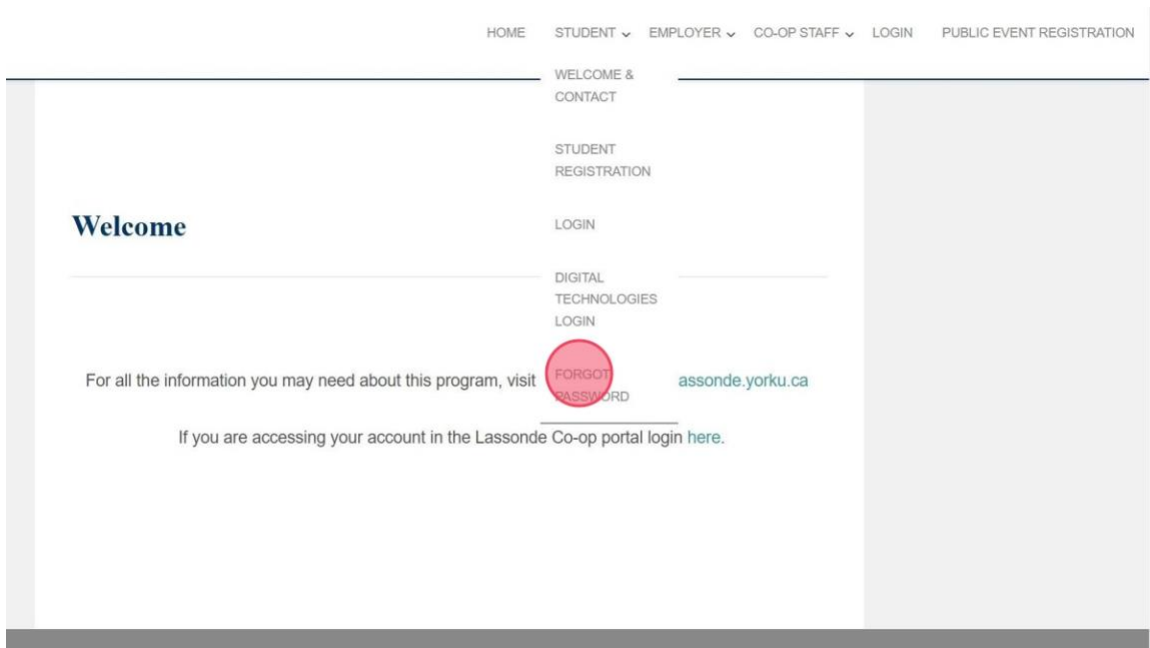


How to Reset Your Password and Access your Account for the First Time

1. Navigate to <https://orbis.lassonde.yorku.ca/home.htm>
2. Click "Student"



3. Click "Forgot Password"



4. Enter the Student ID provided to you in the "Login ID" field.

FORGOTTEN PASSWORD

Resetting your forgotten password is a two step process. Please follow the instructions below.

Forgot password

Step 1. Email reset password link.

Please enter your Login ID below and click on "Email Reset Password Link". A link will be emailed to the address associated with your account

Your Login ID: *

Email Reset Password Link

5. Click "Email Reset Password Link".

Resetting your forgotten password is a two step process. Please follow the instructions below.

Forgot password

Step 1. Email reset password link.

Please enter your Login ID below and click on "Email Reset Password Link". A link will be emailed to address associated with your account

Your Login ID: *

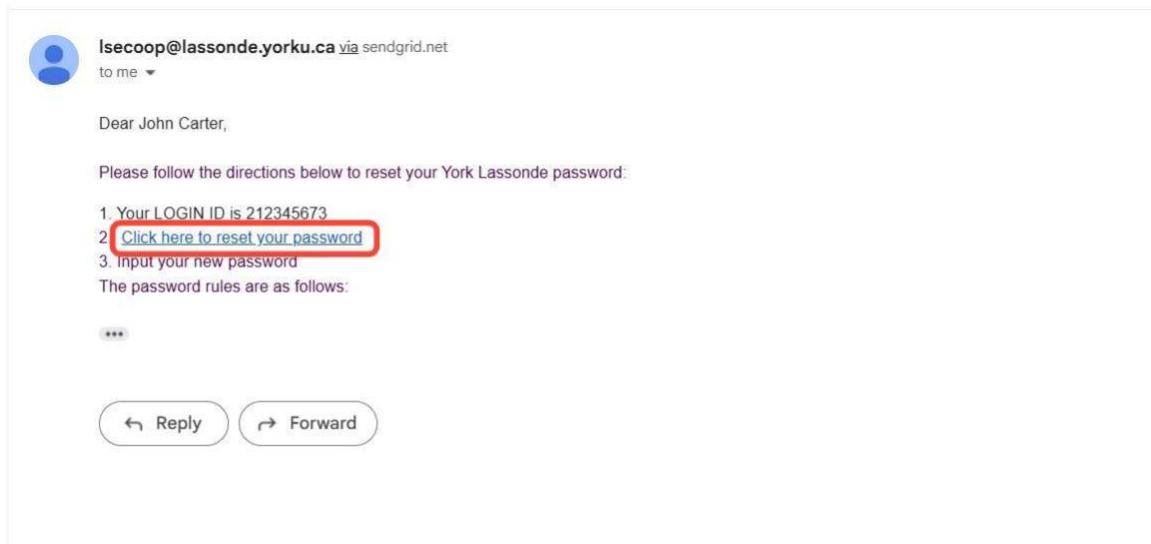
Email Reset Password Link

6. Your password reset link has been sent over by email.

Forgot Password

An email with your password reset link has been sent to the email address tied to the username you submitted. If you are having trouble receiving the email, please check your spam/junk mail and make sure the username you have submitted is correct.

7. Login to your Email and Click on the password reset link.



8. Create a new password.

Create a new password

Your password must contain:

- at least 8 characters
- at least 1 number
- an upper case letter
- a lower case letter
- one of the following characters: !@#\$%^&*

New Password: *

Confirm New Password: *

Reset Password

9. Once you have entered your new password, Click "Reset Password".

Create a new password

Your password must contain:

- at least 8 characters
- at least 1 number
- an upper case letter
- a lower case letter
- one of the following characters: !@#\$%^&*

New Password: *

Confirm New Password: *

Reset Password

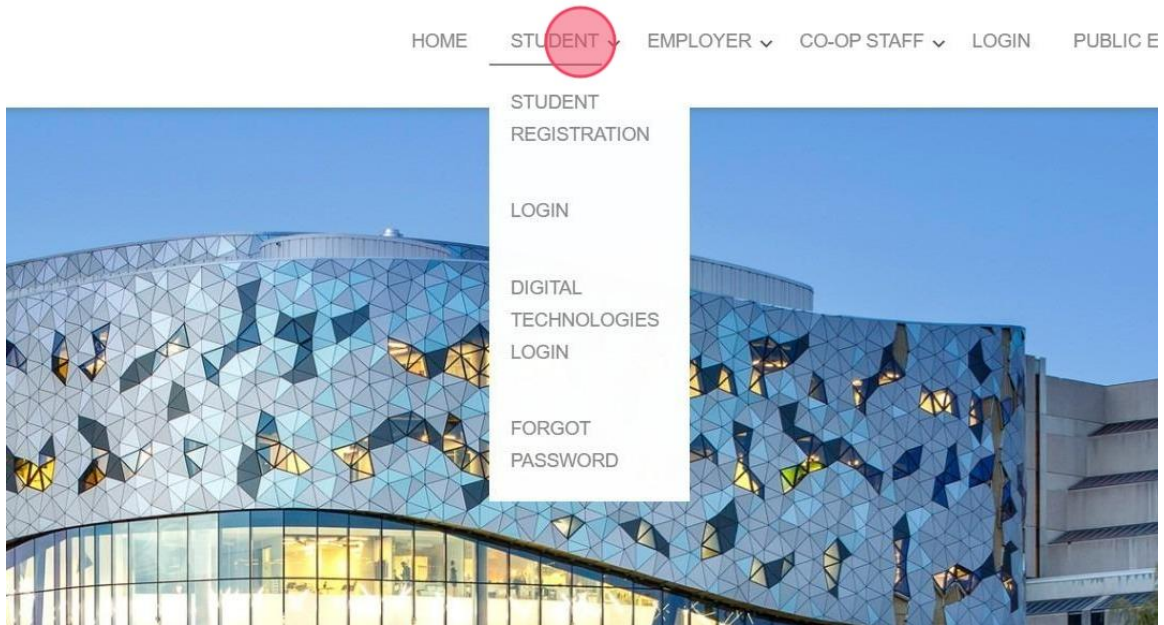
10. Your account password has been reset.

Password Reset

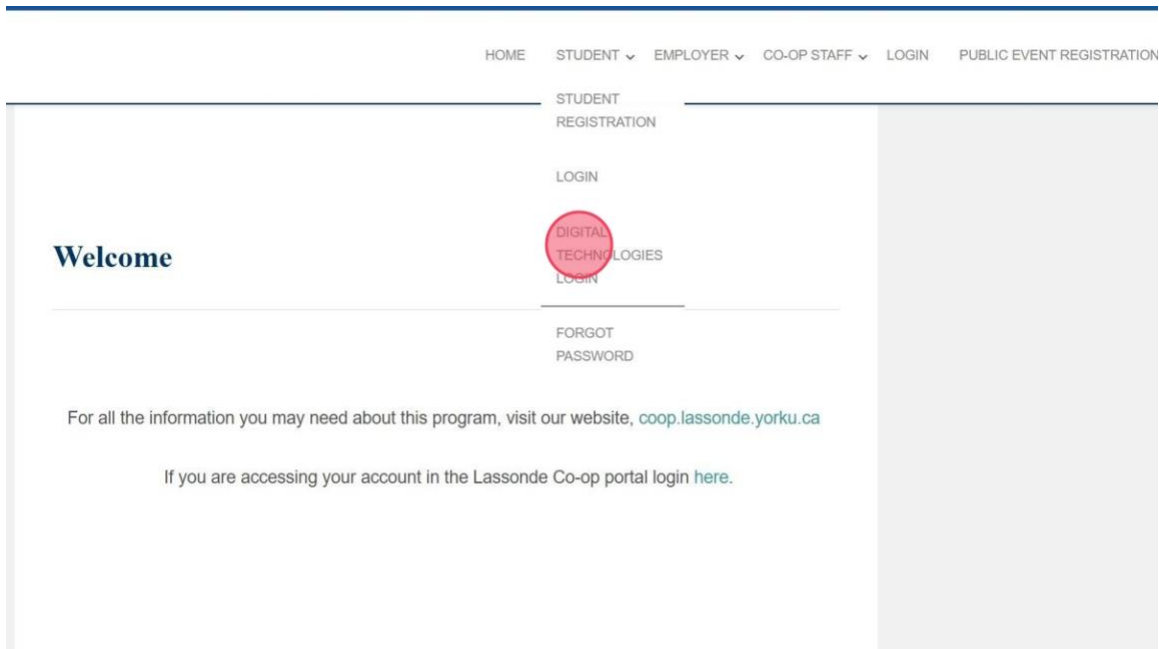
Your account password has been reset.

Please click [here](#) to redirect to login page or wait for 10 seconds for automatic redirect....

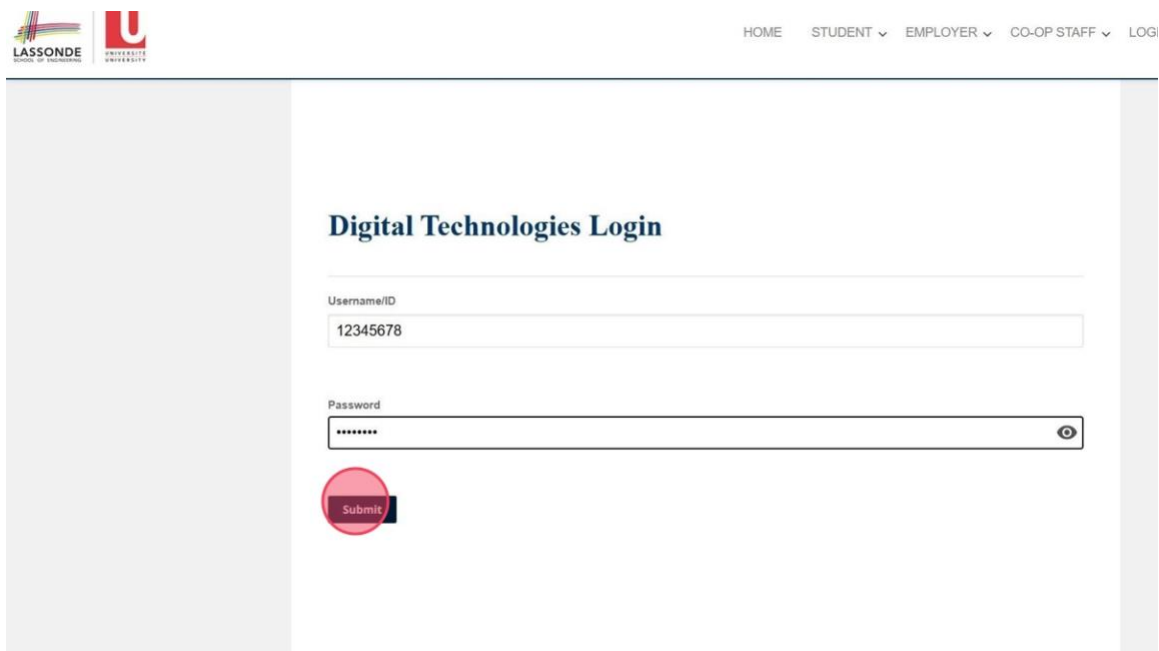
11. Click "Student" to login to your account.



12. Click "Digital Technologies Login".



13. Enter the provided student ID and your new password and then Click "Submit".



14. You are now able to access your account

Welcome John Carter

Dashboard Digital Technologies Documents

Overview My Account My Messages My Forms

Messages

New Messages **0**

Welcome! Thank you for considering the Digital Technologies program. We will guide you on this journey.

The FALL 2025 Digital Technologies Job Board is open

To get started:

1. Log into the system and click on **Experiential Education > Digital Technologies** (on the left menu).
2. Complete the required steps to access the job portal.

Stay Connected-Don't Miss Important Updates!

We will send essential, time-sensitive information via email, be sure to check your inbox regularly. Occasionally, we may also contact you by phone from unknown numbers, so keep an eye out for our calls or calls directly from employers.

To ensure you don't miss our messages:

- Add hiremarkham@yorku.ca to your Safe Senders list to prevent emails from landing in your spam folder.
- Be proactive-it's your responsibility to stay informed during the recruitment process.

15. Click "My Account" to fill in your Student Profile.

Welcome John Carter

Dashboard Digital Technologies Documents

Overview **My Account** My Messages My Forms

Messages

New Messages **0**

Welcome! Thank you for considering the D
journey.

The FALL 2025 Digital Technologies Job B

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Stay Connected-Don't Miss Important Update:

We will send essential, time-sensitive informat
Occasionally, we may also contact you by pho
calls or calls directly from employers.

USER INFORMATION

Student ID (Student Number):* 12345678

First Name:* John

Last Name:* Carter

Preferred Name:

- Gender Identity:*
- Female
 - Male
 - Non-binary
 - Transgender
 - Intersex
 - Two-Spirit
 - Transsexual
 - Transitioning
 - Genderqueer
 - Gender Non-Conforming
 - Prefer Not to Answer
 - Not Listed (include in comments)

Comments:

Academic Level (year level): 1

Program of Study:* Other Earth & Atmospheric Science

I IMPORTANT: please use your @my.yorku.ca email

York U Email Address:* testing@my.yorku.ca

Alternate Email:

Cell Phone:* 5551234567

Citizenship Status:* Permanent Resident

Current Address

Local Address Line 1: 1 University Blvd

Local City: Markham

Local Province: Ontario

Local Country: Canada

Local Postal Code: L6G0A1

Local Country:

Local Postal Code:

Local Phone Number:

The Lassonde Co-op Program is committed to supporting equity, diversity, and inclusion. Many of our employer partners share these values and are seeking to provide opportunities for students who have historically experienced systemic barriers in the workforce. To better support these initiatives, we have included an option to self-identify.

Self Disclosure (optional):*

- Black (African, American, Canadian, Caribbean)
- First Nation, Inuit, Métis
- Person with a disability
- Prefer not to answer
- Visible minority/racialized (not including Black)

Self-disclosing this information is voluntary and optional. Any information you do disclose is confidential and will not be shared with employers or accessed by staff outside the Co-op Program. This information will be used only by the Co-op Program to communicate relevant information to students that relates to employers and job openings that prioritize the hiring of candidates from certain underrepresented groups. Results will be aggregated to help us continue to plan more inclusive programming in the future.

16. Once you have entered/confirmed your details, Click "Save".

Local Country:

Local Postal Code:

Local Phone Number:

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17. You are now able to start your application process, Click "Experiential Education". to begin.



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- Add hiremarkham@yorku.ca to your Safe Senders list to prevent emails from going to spam.
- Be proactive-it's your responsibility to stay informed during the recruitment process.

We are here to help you succeed, so don't hesitate to reach out with any questions.

Welcome aboard, and we can't wait to see all the amazing things you will accomplish!