Curriculum Management Process

Proponent (Steps 1-2)
- Proponent Writes Proposal
  - Notice of Intent
  - New Course Proposals
  - New Programs
  - Changes to Degree Requirement
  - Changes to Major/Minor Modifications
  - Changes to an Existing Course
  - Changes to Existing Programs/Certificates

Consultation & Editing
Include any related Faculties/Affiliated Departments in planning

Department (Steps 3-4)

Program Curriculum Committee

Department

LCS (Step 5)
- LCS Reviews
  - Relation to other courses
  - Student impact
  - Academic Standards (verifies course level, prerequisites, course description, & course title)
  - Compliance with Senate and Faculty regulations and policies including process related to QA & CPI.

Secretary Initial Review; Ensures package is complete (including Library Statement) before LCS Meeting

Coordinate Significant Changes
PARR

Refer Back for further questions/feedback

Council Executive (Step 6)

Course Changes

Refer Back for further questions/feedback

Confirms readiness for Council Approval

Faculty Council Approval

Course changes are communicated as Consent agenda item

Senate

Senate Approve

Changes to Degree Requirements, New Programs, Closures